

COMMAND TRAINING CHECKLIST NAVEUR NAVSUPACT NAPLES 1500/5 (New 12-99)	DEPARTMENT				
BIBLIOGRAPHY OPNAVINST 1500.22D OPNAVINST 5354.1C OPNAVINST 3120.32A					
POINT(S) OF CONTACT 1. _____ 2. _____ 3. _____ 4. _____					
1. GENERAL COMMAND TRAINING					
	YES	NO		YES	NO
1.1 Is a Command Training Officer assigned in writing?			1.3 Does the command have a Planning Board for Training (PBFT)?		
1.2 Are Department Training Representatives assigned to each department?			1.4 Has a Command Training Plan been formulated?		
2. GENERAL MILITARY TRAINING					
	YES	NO		YES	NO
2.1 Is GMT conducted on a monthly basis?			2.3 Does the command require all pay grades to attend GMT?		
2.2 Are the basic topics required by OPNAVINST 1500.22D and yearly by CNO Instructions being introduced by GMT?			2.4 Does the command have a means to monitor personnel attendance at GMT?		
3. NAVAL RIGHTS AND RESPONSIBILITIES (NR&R)					
	YES	NO		YES	NO
3.1 Does the command have a Command Training Team?			3.4 Are personnel being introduced to the Navy Rights and Responsibilities Workshop within 90 days of reporting aboard?		
3.2 Are all personnel required to attend command Naval rights and Responsibilities Workshops?			3.5 Is the NR&R Workshop critiqued by the attendees?		
3.3 Is there an annual NR&R Workshop for all command members?					
4. AREA ORIENTATION					
	YES	NO		YES	NO
4.1 Is there an Area Orientation for all newly arrived personnel?			4.2 Are command safety issues addressed in the Area Orientation?		
5. REQUIRED TRAINING					
Are the following classes available in your command?					
	YES	NO		YES	NO
5.1 ICR			5.6 SMOOTH MOVE		
5.2 CBR			5.7 TAMP		
5.3 ADAMS			5.8 CMD INDOC		
5.4 PREVENT			5.9 HAVE ALL THE APPROPRIATE PERSONNEL ATTENDED THESE CLASSES?		
5.5 CITC					
REMARKS					